
Curriculum Vitae For
Ellen Chenesai Rungani
Department of Business Management
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A. CAREER OBJECTIVES

To advance in my academic profession through creativity and willingness to learn new ideas.

B. BACKGROUND SUMMARY

- Self-starter, with excellent communication and interpersonal skills.
- Service driven and ability to function effectively within a team.
- Ability to define and attend to customer needs effectively.
- Highly organized ability to work under pressure.
- Above all initiative, confident, competent, smart and a liberal passion to accomplish goals.

C. WORK EXPERIENCE

Summary of work experience	
Company	Responsibilities
University of Fort Hare January 2014 to December 2014	Deputy Head of Department <ul style="list-style-type: none">• Managing of the department• Attending to student and Employee matters• Representing the department at Faculty planning meetings
January 2013 to December 2016	Lecturer <ul style="list-style-type: none">▪ Lecturing financial management at 3rd year level▪ Lecturing business management at 1st year foundation programme

	<ul style="list-style-type: none"> ▪ Lecturing Advanced financial management at honours level ▪ Supervising Post graduate students in research (honours level 2 students) <p>Supervising Masters students in research (3 New and four 2nd year students)</p>
<p>University of Fort Hare</p> <p>January 13 up to 2013 dec</p>	<p>Deputy Head of Department</p> <ul style="list-style-type: none"> • Managing of the department • Attending to student and Employee matter • Representing the department at Faculty planning meetings <p>Lecturer</p> <ul style="list-style-type: none"> ▪ Lecturing financial management at 3rd year level ▪ Lecturing Advanced financial management at honours level ▪ Supervising Post graduate students in research (honours level 4 students) ▪ Supervising Masters students in research (4 New and two 2nd year students)
<p>University of Fort Hare</p> <p>January 2012 up to Dec 2012</p>	<p>Lecturer</p> <ul style="list-style-type: none"> ▪ Lecturing financial management at 3rd year level ▪ Lecturing strategic management at 3rd level ▪ Lecturing Advanced financial management at honours level ▪ Supervising Post graduate students in research (honours level 4 students) ▪ Supervising Masters students in research (2 New and three 2nd year students)
<p>University of Fort Hare</p> <p>July 2011</p>	<p>Lecturer</p> <ul style="list-style-type: none"> ▪ Lecturing business Management at first year level special focus in the following areas; business environment, entrepreneurship, corporate social responsibility, business management, human resource management, marketing management, financial management, purchasing and supply, operations management and strategic management ▪ Lecturing financial management at 3rd year level ▪ Lecturing Advanced financial management at honours level ▪ Supervising Post graduate students in research (honours level 3 students) ▪ Co-supervising one Masters student
<p>University of Fort Hare</p> <p>January to June 2011</p>	<p>Junior Lecturer</p> <ul style="list-style-type: none"> ▪ Lecturing business Management at first year level special focus in the following areas; business environment, entrepreneurship, corporate social responsibility, business management, human resource management, marketing management, financial management, purchasing and supply, operations management and

		<p>strategic management</p> <ul style="list-style-type: none"> ▪ Lecturing financial management at 3rd year level ▪ Lecturing Advanced financial management at honours level ▪ Supervising Post graduate students in research (honours level) ▪ Co-supervising one Masters student ▪ Communication and coordinating with other departments to resolve inquires
University of Fort Hare	April 2009 up to June 11	<p>Junior Lecturer</p> <ul style="list-style-type: none"> ▪ Lecturing business Management at first year level special focus in the following areas; business environment, entrepreneurship, corporate social responsibility, business management, human resource management, marketing management, financial management, purchasing and supply, operations management and strategic management ▪ Lecturing Marketing Research at 3rd year level ▪ Lecturing Advanced financial management at honours level ▪ Supervising Post graduate students in research (honours level 4 students) ▪ Co-supervising one Masters student ▪ Communication and coordinating with other departments to resolve inquires
University of Fort Hare	Feb 2009 to April 2009	<p>Time on task lecture</p> <ul style="list-style-type: none"> ▪ Lecturing business Management at first year level special focus in the following areas; business environment, entrepreneurship, corporate social responsibility, business management, human resource management, marketing management, financial management, purchasing and supply, operations management and strategic management ▪ Coordinator for Business Management first class
University of Fort Hare	Feb 2007 until Feb 2009	<p>Full time tutor</p> <ul style="list-style-type: none"> ▪ assisting students in Business management at 1st year ▪ assisting students in Financial management at 3rd year ▪ assisting in marking of Exams and assignments for Business management Thuthuka programme
University of Fort Hare	Feb 2006 until Feb 2009	<p>Tutor</p> <ul style="list-style-type: none"> ▪ assisting students in accounting for 2nd years

D. PROFESSIONAL QUALIFICATIONS

1. Professional Accountant SA - membership no 28348 (May 2012)
2. Master of commerce in Business Management (2008-2009)

Topic: Determinants of capital structure of SMEs in the Buffalo City Municipality

3. Bcomm (Hon) in Business Management (2007)

Topic: Accessibility to Debt finance by SMEs in the Buffalo City Municipality

Specialisation: Financial management, Entrepreneurship and Marketing Research.

4. Bcomm in Business Management (cumlaude) (2004-2006)

E. ADDITIONAL QUALIFICATIONS

- Teaching and learning: Assessment and moderation certificate (2010)
- Student Management System Int. 1.0 (2010): Lecturer iEnabler
- **Pastel (2006)**

F. Research output

2014

- The financial management practices used by SMEs in the Buffalo city Municipality (Mcomm Student graduated)
- The level of awareness and usage of risk management techniques by SMEs in the construction industry in King Williams' town and Port Elizabeth (Mcomm student graduated)
- The determinants of corporate entrepreneurship for firms in the adventure tourism sector in the Eastern Cape, South Africa, (Mcomm student graduated)
- The impact of firm and entrepreneurial characteristics on access to debt by SMEs in the Nkonkobe Municipality (Bcomm Honours student graduated)
- The Level of financial literacy on youth entrepreneurs in the Nkonkobe Municipality (Bcomm honours student graduated)
- Factors influencing location decisions of Small firms in the Nkonkobe Municipality (Bcomm Honours student graduated)

2013

- The impact of motivations, personal values, management skills on the performance of SMEs in South Africa, (Mcomm Student graduated)
- Impact of Business size on the capital structure of manufacturing firms in King Williams town and Dimbaza, Eastern Cape province (Bcomm honours student graduated)
- Behavioural Factors influencing the choice of financing methods by micro enterprises in Nkonkobe Municipality, South Africa (Bcomm honours graduated)
- The role of trade credit on the success and growth of SMEs in the construction sector in King Williams town (Bcomm honours student graduated)

- The impact of trade credit on the growth and sustainability of SMEs in Buffalo city Metropolitan (Conference paper peer reviewed presented at the PAN African Black entrepreneurship conference, University of West Indies, Trinidad and Tobago)
- The obstacles to accessing finance by small business operators in the Buffalo City Metropolitan Municipality , Chimucheka and Rungani (Eastern Asian Journal of Business Management)
- The impact of motivations, personal values, management skills on the performance of SMEs in South Africa, Asah, Fatoki and Rungani (African Journal of Economics and Management Studies)

2012

- The impact of motivations, personal values, management skills of managers on the performance of SMEs in selected towns (Port Elizabeth and Port Alfred) in the Eastern Cape Province, South Africa SAIMS Conference 9-11 September Tangwo, Olawale and Rungani
- Obstacles to accessing finance by small business operators in the Buffalo City Metropolitan Municipality, accepted for presentation at the African Development Finance Workshop scheduled for the 7-8 August 2012
- Fighting youth unemployment through entrepreneurship in Zimbabwe the AISA conference hosted at Venda University from the 21st up to the 23rd of March 2012 Chimucheka , Mishi and Rungani
- An investigation on the effectiveness and efficiency of government support programmes offered to SMMEs in the Buffalo City Municipality Eastern Province , South Africa (honours students graduated)
- The factors contributing to female entrepreneurship being successful in King Williams Town, South Africa (honours student graduated)

2011

- The impact of inaccessibility of funds and lack of financial management knowledge to Small, Medium and Micro Enterprises (SMMEs) in Buffalo City Municipality, South Africa (Rungani and Chimucheka) Journal paper published in the African Journal of Business Management
- The impact of lack of financial management knowledge to Small, Medium and Micro Enterprises (SMMEs) in Buffalo City Municipality, South Africa (Rungani and Chimucheka 2011 Conference paper peer reviewed Business management International conference, UKZN)
- The impact of inaccessibility to bank finance to the growth and success of small, medium and micro enterprises in the Buffalo City Municipality, (Chimucheka and Rungani),competitive conference paper peer reviewed International banking Conference UNISA November 2011
- The impact of inaccessibility of funds and lack of financial management knowledge to Small, Medium and Micro Enterprises (SMMEs) in Buffalo City Municipality, South Africa (Honours student graduated)
- Challenges that new SMEs face when accessing finance from financial institutions: A case of the Buffalo City Municipality (Honours Student graduated)

- A comparative analysis of the levels of customer satisfaction at Standard Bank and FNB in Alice Town, Eastern Cape Province South Africa (Honours Student graduated)

2010

- Determinants of capital structure of small and medium enterprises in the Buffalo City Municipality, Eastern Cape, Province (Rungani and Fatoki) Journal paper published in the African Journal of Business Management
- Determinants of capital structure of small and medium enterprises: A case of the Eastern Cape Province, South Africa (Rungani and Fatoki) SAIMS conference
- Factors contributing to the accessibility of finance from financial institutions: a case of small and medium enterprises in the Nkonkobe Municipality (Honours Student graduated)

2009

- Accessibility to debt finance by small and medium enterprises in the Buffalo City Municipality, Eastern Cape Province, South Africa (Conference paper peer reviewed Business management International conference, UKZN)
- An investigation in the level of support offered by financial institutions and the government to small and medium enterprises in King Williams town (honours student graduated)

2007

- An investigation in the accessibility of debt finance by SMEs from commercial banks in King Williams town (Honours mini dissertation)

G. COMMUNITY ENGAGEMENT

- Coordinator Center for Enterprise Development university of Fort Hare (June 2012 until present)
- Member of the Advisory Board Nkonkobe Business Support Centre (June 2012 -present)
- Member of advisory Board Black Management forum UFH Chapter (June 2013 to present)
- Committee member Center for Enterprise Development university of Fort Hare (2009-2013)
- Volunteer in the training of entrepreneurs in business plan writing (2009-2014)
- Volunteer in the training of SMME in financial management (2009 -2014)
- Faculty advisor Enactus UFH team 2009 to 2014
- Volunteer in new venture training (CED) 2010 to 2011
- Coordinator Wholesale and Retail learnership programme university of Fort Hare (2011)
- Faculty advisor Student in Free Enterprise (SIFE) - 2011-2013
- Business Advisor (Institute for cooperatives Movement 2011-12)

- Co-Faculty advisor Student in Free Enterprise (SIFE) - 2009 to 2010
- Organizing committee member SMME Conference (2008-2010)
- Masibambane Home for the disabled (advisor in business planning writing-2009-2010)
- Advisor Alice Business Forum (Business Plan writing) (2010)
- Volunteer Financial literacy Programme (SANLAM) (2010-2011)
- Volunteer Be Financially Smart FnB programme (2010)

H. EXTRA CURRICULUM ACTIVITIES

- Faculty representative for Management and Commerce Senate Community engagement committee 2012 to present
- Chairperson of the University of Fort Hare Fundraising Task team 2014
- Faculty representative for Management and Commerce Teaching and learning grant (2010 - 2011)
- Faculty of Management and Commerce admissions committee (Fort Hare University 2009-2011)
- Faculty of Management and Commerce examination committee (Fort Hare University 2009-2014)
- University of Fort Hare representative SETA wholesale & Retail project (2010-2011)
- Faculty of Management and Commerce Staff retention Committee (Fort Hare university 2010-2014)
- Faculty of Management and Commerce International students committee (Fort Hare university 2010-2011)
- General Student Council Secretariat (Fort Hare University 2006-2007)
- Deputy Chair All Sports Committee (Fort Hare University 2006)
- Chair person All Churches Committee (2006)
- Treasury All Sports Committee (Fort Hare University 2007)

I. AWARDS RECEIVED

- Mentor of the year in Community Engagement projects in South African Universities (Enactus South Africa sponsored by harmony Gold) 2013
- Best student in Financial Management 2006
- Best student in commercial law 2005

- Best UFH female basketball player 2006

J. PERSONAL DETAILS

Gender : Female
 Date of Birth : 26 July 1983
 ID No : Bn 882301
 Permanent residency status : Approved perm res no KWT 99/12
 Languages : English and Shona
 Marital Status : Single
 Licence : Code 8
 Professional Membership : South African Institute of Professional Accountants (SAIPA 28348)

Sports and Recreation

Sports : Basketball and Chess
 Hobbies : Traveling and Reading novels

K. REFEREES

Name : Professor T.Q Mjoli
 Position : Executive Dean Faculty of Management and Commerce
 Company : University of Fort Hare
 E-Mail : tmjoli@ufh.ac.za
 Tel : 040 602 2284

Name : Professor Roger Elliott
 Position : Head of Department (Business Management)
 Company : University of Fort Hare
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Name : Mr. C.M. Blayi
 Position : Business Advisor
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