

NELSON MANDELA
UNIVERSITY

DEPARTMENT OF LOGISTICS

(SOUTH AND 2ND AVENUE CAMPUSES)

**GENERAL INFORMATION FOR UNDERGRADUATE AND
POSTGRADUATE STUDENTS OF LOGISTICS**

2019

TABLE OF CONTENTS

1	GENERAL	1
2	STAFF	1
3	PROGRAMMES – HIGHER CERTIFICATE, DIPLOMAS AND DEGREES OFFERED	3
3.1	HIGHER CERTIFICATE IN BUSINESS STUDIES	3
3.2	NATIONAL DIPLOMA LOGISTICS EXTENDED	5
3.3	NATIONAL DIPLOMA INVENTORY AND STORES MANAGEMENT	8
3.4	DIPLOMA LOGISTICS	11
3.5	ADVANCED DIPLOMA IN BUSINESS STUDIES LOGISTICS MANAGEMENT	17
3.6	BACHELOR OF COMMERCE LOGISTICS AND TRANSPORT ECONOMICS	20
3.7	MASTER OF COMMERCE LOGISTICS	24
3.8	DOCTOR OF PHILOSOPHY LOGISTICS	25
4	PRESCRIBED TEXTBOOKS AND STUDY MANUALS	26
5	CLASS ATTENDANCE, CLASS PERFORMANCE, EVALUATIONS & CALCULATION OF FINAL MARKS	27
6	ASSIGNMENT	30
7	POLICY: GRANTING OF SUPPLEMENTARY EXAMINATIONS	31
8	GENERAL LEARNING OUTCOMES	31
9	IMPORTANT DATES FOR 2019	31
9.1	EXAMINATION DATES FOR 2019	31
9.2	TERM PERIODS FOR 2019	32
10	TIMETABLES AND VENUES	32
11	LOGISTICS SOCIETY	32

1. GENERAL

The purpose of this information booklet is to provide new and existing students that study towards certificates, diplomas and/or degrees offered by the Logistics Department with specific information and guidelines regarding their studies.

A first point to note is that all classes are presented in English. The members of the Department of Logistics undertake to do everything in their power to assist students in completing their studies successfully. You should not hesitate to consult the lecturer concerned when you experience problems, uncertainties and the like with your studies or specific modules.

The office telephone number of each lecturer is listed in this guide. There should therefore be no reason why you cannot contact your lecturer for assistance or to report problems that you might experience when, for example, tests are to be written or assignments need to be submitted.

Further information can be obtained on the Department website which can be found at <http://logman.mandela.ac.za>.

2. STAFF MEMBERS

HEAD OF DEPARTMENT: MR G COOK

Office: Room 136, 1st Floor, 2nd Avenue Campus

Telephone: 041 – 504 3813

E-mail: Gavin.Cook@mandela.ac.za

MR RC VAN DEN BERG

Office: Room 128, 1st Floor, 2nd Avenue Campus

Telephone: 041 – 504 3725

E-mail: Robert.vandenBerg@mandela.ac.za

MRS J HOWELL

Office: Room 139, 1st Floor, 2nd Avenue Campus

Telephone: 014 – 504 3819

E-mail: JHowell@mandela.ac.za

MR S PILLAY

Office: Room 137, 1st Floor, 2nd Avenue Campus

Telephone: 041 – 504 37979

E-mail: Shandran.Pillay@mandela.ac.za

MS A MAVELA

Office: Room 135, 1st Floor, 2nd Avenue Campus

Telephone: 041 – 504 3817

E-mail: Asisindise.Mavela@mandela.ac.za

MR A JAPPIE

Office: Room 134, 1st Floor, 2nd Avenue Campus

Telephone: 041 – 504 3849

E-mail: Abdul.Jappie@mandela.ac.za

PROF P HOVE-SIBANDA

Office: Room 135, 1st Floor, 2nd Avenue Campus

SECRETARY: MRS C VÖGTS

Office: Room 122, 1st Floor, 2nd Avenue Campus

Telephone: 041 – 504 4694

E-mail: Chantell.Vogts@mandela.ac.za

MS FUNDISWA NGUBO – FACULTY ADMINISTRATOR

Office: 019 (office hours 10:00 – 12:30 and 14:00 – 15:30)

Telephone: 041 – 504 3706

Fax: 041 – 504 9706

E-mail: Fundiswa.Ngubo@mandela.ac.za

3. PROGRAMMES – HIGER CERTIFICATE, DIPLOMAS AND DEGREES OFFERED

3.1 HIGHER CERTIFICATE IN BUSINESS STUDIES FULL-TIME

The purpose of this qualification is to equip students with the necessary knowledge and skills related to the business environment to make them more employable and to also widen access to selected diploma qualification(s).

Please note: Students who successfully complete this Higher Certificate qualification and comply with the set admission requirements may proceed to one of the following diplomas in the field of: Economics, Marketing, Logistics, Management or Tourism management.

REQUIREMENTS FOR ADMISSION

(Please note that these are the specific programme admission requirements - the university has its own minimum admission requirements.)

ADMISSION REQUIREMENTS FOR CURRENT GRADE 12 LEARNERS

- Admissions Point Score of 22.
- Minimum NSC requirements for Higher Certificate entry must be met.
- English, Afrikaans or isiXhosa (Home Language or First Additional Language) on at least level 3 (40-49%).
- NSC achievement rating of at least level 2 (30-39%) for Mathematics or 3 (40-49%) for Mathematical Literacy.
- Only those applicants who meet direct entry criteria will be considered for this qualification.

ADMISSION REQUIREMENTS FOR APPLICANTS WHO MATRICULATED PRIOR TO 2008

- School Performance Score of 18.
- Senior Certificate.
- Pass in Mathematics.
- Only those applicants who meet direct entry criteria will be considered for this qualification.

**HIGHER CERTIFICATE IN BUSINESS STUDIES: FULL-TIME
(QUALIFICATION CODE: 2401 – V1/02)
(NQF LEVEL: 5, TOTAL NQF CREDITS FOR
QUALIFICATION: 120)**

This programme has been approved in terms of the new Higher Education Qualification Sub-Framework (HEQSF).

RE-ADMISSION REQUIREMENTS

Students will be given two years to complete the Higher Certificate in Business Studies. However, general rule G1.8 applies. If a student is considered not to be making satisfactory progress in the programme, s/he may be refused re-admission in terms of the policy for re-admission of students approved by NMMU Council.

DURATION

The qualification shall extend over one year of full-time study.

CURRICULUM

		Presented	Module Code	Credit Value
Full-time				
	Fundamental modules:			
	End-user Computing	Semester 1 or Semester 2	BEU1001 BEU1002	12
	Fundamentals of Business Communications	Year	BCN1001	12
	Core modules:			
	Principles of Economics (Intro to Micro-economics)	Year	BED1101	12
	Numerical Skills for Business	Year	BNS1011	12
	Fundamentals of Accounting	Year	BFC1010	12

		Presented	Module Code	Credit Value
	Fundamentals of Personal Finance	Semester 2	EBF1001	12
	Fundamentals of Business Management	Semester 1	SBM1001	12
	Fundamentals of Supply Chain Management	Semester 1	BLG1002	12
	Fundamentals of Marketing	Semester 2	BBH1011	12
	Fundamentals of Tourism	Semester 2	BTO1002	12
	Total Credits			120

3.2 NATIONAL DIPLOMA LOGISTICS EXTENDED FULL-TIME

The extended curriculum programme for NDip studies provides alternative university access to students who have the potential to succeed, but do not meet the minimum admission requirements for the mainstream programme. The purpose of the programme is to integrate additional academic support and skills development with mainstream courses in order to prepare the student for successful completion of the relevant National Diploma.

REQUIREMENTS FOR ADMISSIONS

(Please note that these are the specific programme admission requirements - the university has its own minimum admission requirements.)

ADMISSION REQUIREMENTS FOR CURRENT GRADE 12 LEARNERS

- Minimum NSC requirements for diploma entry must be met. In exceptional cases, candidates who only meet the minimum NSC requirements for certificate entry may be considered.
- English, Afrikaans or isiXhosa (home language or first additional language) on at least level 4 (50-59%).
- NSC achievement rating of at least level 3 (40-49%) for Mathematics or 6 (70-79%) for Mathematical Literacy.
- Applicants with an APS of between 24 and 31, may be referred to write the Access Assessment Battery before a decision is made on whether or not to admit the applicant to the course.

- Candidates must perform satisfactorily on the Nelson Mandela University Access Assessment Battery.

ADMISSION REQUIREMENTS FOR APPLICANTS WHO MATRICULATED PRIOR TO 2008

- Senior Certificate with Mathematics (SG=F) and English (HG=F/SG=E).
- Applicants with an SPS of 18 or higher, may be referred to write the Access Assessment Battery before a decision is made on whether or not to admit the applicant to the course.
- Candidates must perform satisfactorily on the NMMU Access Assessment Battery.

DIPLOMA IN LOGISTICS (EXTENDED): FULL-TIME (QUALIFICATION CODE: 4617 – V7)

This programme has been approved in terms of the new Higher Education Qualification Sub-Framework (HEQSF).

Note: One credit = 10 notional learning hours, except in the case of modules used exclusively in foundational programmes, where one credit = 20 notional hours.

SELECTION PROCEDURE

The Faculty has limited capacity, both full-time and part-time. This implies that, should the number of applicants meeting the minimum requirements exceed capacity, a selection procedure must be applied.

The following are the three core elements of this selection system:

- Candidates who satisfy the minimum requirements and who apply before the official closing date receive preference. Should these applications exceed the capacity, however, selection is done on academic grounds using the rating system and the results of the aptitude tests.
- Late applications are only considered where capacity is available. Selection of late applications who satisfy the minimum requirements is done on the basis of first come, first served.
- Final acceptance is based on official Grade 12 results. Selection based on other school results (e.g. November Grade 11 results) is provisional and subject to official Grade 12 results.

DURATION

The qualification shall extend over four years of full-time study.

CURRICULUM

		Presented	Module Code	Credit Value
YEAR 1				
	Compulsory modules:			
	Academic and Life Skills Development	Year	ALM1000	4
	Introduction to Management (Extended)	Year	BMM1X10	12
	Communication in English A - Module I	Year	LKH11X0	6
	Computer Skills (Extended)	Year	ITVL1X0	12
	Numerical Skills for Business (Extended)	Year	MNU1X10	6
FOUNDATION CREDITS YEAR 1:				40
REGULAR CREDITS YEAR 1:				0
TOTAL CREDITS YEAR 1:				40
		Presented	Module Code	Credit Value
YEAR 2				
	Compulsory modules:			
	Academic and Life Skills Development	Year	ALM2000	2
	Augmented Economics (Microeconomics)	Semester 1	ECO10X1	12
	Augmented Economics (Macroeconomics)	Semester 2	ECO10X2	12
	Augmented Business Accounting	Semester 2	RBA10X2	12
	Introduction to Logistics (Augmented)	Semester 2	BLG10X2	12
	Communication in English A - Module II	Year	LKH21X0	6
	Introduction to Marketing (Augmented)	Semester 1	BBH11X1	12
	Introduction to Tourism (Augmented)	Semester 1	TOU10X1	12

		Presented	Module Code	Credit Value
FOUNDATION CREDITS YEAR 2:				80
REGULAR CREDITS YEAR 2:				0
TOTAL CREDITS YEAR 2:				80
YEAR 3 and YEAR 4: Students choose between the programme of years 2 and 3 of: <ul style="list-style-type: none"> • Diploma in Economics. • National Diploma in Logistics. • National Diploma in Management. • National Diploma in Marketing. • National Diploma in Tourism Management. 				

3.3 NATIONAL DIPLOMA INVENTORY AND STORES MANAGEMENT FULL-TIME

This programme provides students with the knowledge and skills necessary for the optimum performance of those activities concerned with the flow of materials to and from the manufacturing or user departments.

* **Please note** that the admission requirements listed for this specific qualification may change during the year, please consult the admission office before applying.

REQUIREMENTS FOR ADMISSION

(Please note that these are the specific programme admission requirements - the university has its own minimum admission requirements.)

ADMISSION REQUIREMENTS FOR CURRENT GRADE 12 LEARNERS

- Admission Points Score of 25.
- Minimum statutory NSC requirements for diploma entry must be met.
- English, Afrikaans or isiXhosa (home language or first additional language) on at least level 3 (40-49%).
- NSC achievement rating of at least level 2 (30-39%) for Mathematics or 3 (40-49%) for Mathematical Literacy.

- A student may articulate to the National Diploma: Logistics if he/she obtains an average of 60% for all the subjects offered in the first year of the National Diploma: Inventory and Stores.

ADMISSION REQUIREMENTS FOR APPLICANTS WHO MATRICULATED PRIOR TO 2008

- Senior Certificate with at least five subjects passed.
- The language of instruction must be passed with a minimum HG=E or SG=C, as well as any other 2nd language.
- Learners must score at least 24 points on the university's SPS rating scale.

**DIPLOMA IN INVENTORY AND STORES
MANAGEMENT: FULL-TIME ONLY
(QUALIFICATION CODE: 4941 – 06)
(NQF LEVEL: 6, TOTAL NQF CREDITS FOR QUALIFICATION:
360)**

This programme has been approved in terms of the new Higher Education Qualification Sub-Framework (HEQSF).

QUALIFICATION OBJECTIVE(S)

The broad aim is to equip students with the knowledge and skills necessary for the optimum performance of all those activities concerned with the flow of materials to and from the manufacturing or user departments.

All students will be tested for English language proficiency prior to being placed in either the Communication in English A or Communication in English B qualification. Students placed in Communication in English B will be required to register for Communication in English A, after passing Communication in English B.

DURATION

The qualification shall extend over three years of full-time study.

Students will not be allowed to register for more than 120 credits per year.

CURRICULUM

		Presented	Module Code	Credit Value
First Year				
	Compulsory modules:			
	Purchasing Management I	Year	BIC1000	24
	Warehouse Management I	Year	BIM1000	24
	Materials Handling I	Year	BVF1000	24
	Business Management I	Year	EBM1000	24
	Additional (compulsory) module:			
	Communication in English A	Year	LKH1000	0
	Credits First Year			96
		Presented	Module Code	Credit Value
Second Year				
	Compulsory modules:			
	End-user Computing I	Year	ITV1000	24
	Purchasing Management II	Year	BIC2000	24
	Warehouse Management II	Year	BIM2000	24
	Materials Handling II	Year	BVF2000	24
	Commercial Law – General Principles of Contract	Semester 1	JHT1221	12
	Commercial Law – Specific Contracts	Semester 2	JHT1222	12
	Credits Second Year			120
		Presented	Module Code	Credit Value
Third Year				

		Presented	Module Code	Credit Value
	Compulsory modules:			
	Warehouse Management III ♦	Semester 1	BIM3001	30
	Warehouse Management Practice II	Semester 2	BIP2002	60
	Operations Management I ♦	Semester 1	BOM1001	24
	Physical Distribution Management III ♦	Semester 1	BPD3001	30
	Credits Third Year			144
	Total Credits			360

♦ Major modules (please refer to the General Prospectus).

3.4 DIPLOMA LOGISTICS FULL-TIME/PART-TIME

This programme provides the student with the broad expertise necessary to assume responsibility for effective and efficient planning, organising, implementation and control of the logistics activities which are required to supply goods and services of the right quality to users within the supply chain at optimum cost.

REQUIREMENTS FOR ADMISSION

(Please note that these are the specific programme admission requirements - the university has its own minimum admission requirements.)

ADMISSION REQUIREMENTS FOR CURRENT GRADE 12 LEARNERS

- Admission Points Score of 32.
- Minimum NSC requirements for diploma entry must be met.
- English, Afrikaans or isiXhosa (Home Language or First Additional Language) on at least a level 4 (50-59%).
- NSC achievement rating of at least 3 (40%-49%) for Mathematics or 6 (70%-79%) for Mathematical Literacy.
- Applicants with an Admissions Point Score between 22 and 31 may be referred to write the Access Assessment Battery before a decision is made on whether or not to admit the applicant to the diploma programme.
- A Higher Certificate in Business Studies with an average of at least 60%.

ADMISSION REQUIREMENTS FOR APPLICANTS WHO MATRICULATED PRIOR TO 2008

- Senior Certificate with at least five subjects passed.
- The language of instruction must be passed with a minimum HG=E or SG=C, as well as any other 2nd language.
- Learners must score at least 24 points on the university's SPS rating scale.
- Applicants who do not meet the requirements for direct admission, and who have an SPS of 18 or higher, may be referred to write the Access Assessment Battery before a decision is made on whether or not to admit the applicant to the course.

**DIPLOMA IN LOGISTICS: FULL-TIME/PART-TIME
(QUALIFICATION CODE: 4614 – 06)
(NQF LEVEL: 6, TOTAL NQF CREDITS FOR
QUALIFICATION: 360)**

This programme has been approved in terms of the new Higher Education Qualification Sub-Framework (HEQSF).

NOTE:

Students who articulate via this route to the programme may apply for exemption from the modules Introduction to Microeconomics BED1201 (12 credits) (= Principles of Economics BED1101, 12 credits) and End-user Computing BEU1012 (12 credits) (= End-user Computing BEU1001 or BEU1002, 12 credits), provided these or equivalent modules have been included in their Higher Certificate curriculum.

QUALIFICATION OBJECTIVE(S)

To provide the students with the broad expertise necessary to assume responsibility for the effective and efficient planning, organising, implementation and control of the logistics activities that are required to provide products and services of the right quality to users within the supply chain at optimum cost.

All students will be tested for English language proficiency prior to being placed in either Communication in English A or Communication in English B. Students

placed in Communication in English B will be required to register for Communication in English A, after passing Communication in English B.

SELECTION OF SPECIALISATION STREAMS

Students will register for a specific specialisation at the beginning of the first year of study. In this they will be guided by their own previous learning experiences and the career information pertaining to the five specialisation options (Management, Economics, Logistics, Marketing and Tourism) they have received prior to registration for the first year.

Students will remain registered for the original diploma stream of their choice if they meet the minimum readmission and promotional criteria as indicated above.

Students who wish to change from the specialisation for which they have registered in the first year, will be allowed to change to any one of the five streams at the beginning of the second year*, subject to HOD approval, available space and meeting the following conditions:

- Meet the minimum readmission criteria; and
- Have achieved at least 60% in the introductory module that defines the specialisation of another stream in the second and third year of the diploma.

(*Programme co-ordinators of the relevant five diploma programmes will arrange special career-counselling sessions during the first year of study.)

DURATION

The qualification shall extend over three years of full-time or four years of part-time study.

Students will not be allowed to register for more than 120 credits per year.

CURRICULUM

		Presented	Module Code	Credit Value
Full-time First Year				
Compulsory modules:				
	Introduction to Marketing	Semester 2	BBH1022	12
	Introduction to Microeconomics	Semester 1	ECO1001	12
	Introduction to Macroeconomics	Semester 2	ECO1002	12
	End-user Computing	Semester 1	ITV1001	12
	Business Accounting	Semester 2	RBA1002	12
	Communication in English A	Year	LKH1000	24
	Introduction to Logistics	Semester 2	BLG1012	12
	Introduction to Management	Semester 1	BMM1001	12
	Introduction to Tourism	Semester 1	TOU1011	12
	Credits First Year	Minimum		120
		Presented	Module Code	Credit Value
Second Year				
Compulsory modules:				
	Purchasing Management II	Year	BIC2000	24
	Warehouse Management II	Year	BIM2000	24
	Logistics II	Year	BLG2000	24
	Commercial Law: General Principles of Contract	Semester 1	JHT1221	12
	Commercial Law: Specific Contracts	Semester 2	JHT1222	12
	Business Management II	Year	EBM2010	24

		Presented	Module Code	Credit Value
	Credits Second Year	Minimum		120
		Presented	Module Code	Credit Value
Third Year				
	Compulsory modules:			
	Purchasing Management III	Year	BIC3000	30
	Logistics III	Year	BLG3000	30
	Operations Management	Semester 1	BOM1001	30
	Business Management III	Year	EBM3010	30
	Credits Third Year	Minimum		120
	Total Credits			360
		Presented	Module Code	Credit Value
Part-time First Year				
	Compulsory modules:			
	Introduction to Marketing	Semester 2	BBH1022	12
	Business Accounting	Semester 2	RBA1002	12
	Introduction to Logistics	Semester 2	BLG1012	12
	Introduction to Management	Semester 1	BMM1001	12
	Introduction to Tourism	Semester 1	TOU1011	12
	Credits First Year			60
		Presented	Module Code	Credit Value
Second Year				

		Presented	Module Code	Credit Value
Compulsory modules:				
	Introduction to Micro-economics	Semester 1	ECO1001	12
	Introduction to Macro-economics	Semester 2	ECO1002	12
	Communication in English A	Year	LKH1000	24
	Commercial Law: General Principles of Contract	Semester 1	JHT1221	12
	Commercial Law: Specific Contracts	Semester 2	JHT1222	12
Credits Second Year				72
		Presented	Module Code	Credit Value
Third Year				
Compulsory modules:				
	Purchasing Management II	Semester 1	BIC2001	24
	Purchasing Management III	Semester 2	BIC3002	30
	Logistics II	Semester 1	BLG2001	24
	End-User Computing	Semester 2	ITV1002	12
Credits Third Year				90
		Presented	Module Code	Credit Value
Fourth Year				
Compulsory modules:				
	Warehousing Management II	Semester 2	BIM2002	24
	Logistics III	Semester 2	BLG3002	30
	Operations Management	Semester 1	BOM1001	30
	Business Management II	Semester 1	EBM2011	24

		Presented	Module Code	Credit Value
	Business Management III	Semester 2	EBM3002	30
	Credits Fourth Year			138
	Total Credits			360

* Students who want to complete their studies over a minimum of four years are advised to strictly follow the indicated structure.

3.5 ADVANCED DIPLOMA IN BUSINESS STUDIES LOGISTICS MANAGEMENT

Advanced Diploma in Business Studies, with a specialisation stream in Logistics Management. This qualification aims to prepare students both academically and professionally in the selected field to manage various businesses successfully through appropriate planning, organising, directing and controlling the functions and processes of such establishments.

They will be able to collect, analyse and critically review data for effective business and financial decision-making and communicate such decisions and relevant information coherently and reliably. Successful candidates will be able to work independently and as members of a team. Career opportunities linked to the wider range of logistics-related positions in the manufacturing, mining, retail, maritime, services and public sectors (i.e. Logistics managers, logistics planners/ coordinators, supply chain managers, procurement specialists, etc.)

REQUIREMENTS FOR ADMISSION

(Please note that these are the specific programme admission requirements - the university has its own minimum admission requirements.)

ADMISSION REQUIREMENTS

A relevant 360-credit Diploma in the chosen field of specialisation listed above, or an equivalent qualification, with a mark of at least 60% obtained in the relevant majors of the previous qualification.

**ADVANCED DIPLOMA IN BUSINESS STUDIES (LOGISTICS MANAGEMENT): FULL-TIME/PART-TIME
(QUALIFICATION CODE: 40403 – 06/27)
(NQF LEVEL: 7, TOTAL NQF CREDITS FOR QUALIFICATION: 120)**

This programme has been approved in terms of the new Higher Education Qualification Sub-Framework (HEQSF).

RECOGNITION OF PRIOR LEARNING (RPL)

An applicant's experience in a commercial and/or business environment will be considered and competence in the relevant fields, including numeracy, computer and communications competence, will be assessed in order to determine whether exemption from certain modules will be possible. Institutional RPL policy D/365/08 (17-07-2011_22h00) will be applied.

RE-ADMISSION

Progress-based re-admission criteria apply as approved by Senate. Students who have obtained fewer than 60 credits (that is, passed fewer than four modules) in their first year of study will only be allowed to register for the next year subject to certain conditions.

DURATION

The qualification shall extend over one year of full-time study or two years part time study. The maximum period of study is three years.

The following modules will be offered during evening classes:

EBAD401

EBAD421

EBAD402

EBLM412

EBAD411

EBLM401

EBLM411

EBLM402

CURRICULUM

		Presented	Module Code	Credit Value
Full-time				
	Financial Management	Semester 1	EBAD401	15
	Business Research Principles	Semester 1	EBAD421	15
	Logistics Management	Semester 1	EBLM401	15
	Project Management for Logisticians	Semester 1	EBLM411	15
	Strategic Management	Semester 2	EBAD402	15
	Principles of Corporate Citizenship	Semester 2	EBAD411	15
	Maritime Logistics	Semester 2	EBLM402	15
	Logistics Management Project	Semester 2	EBLM412	15
	Total Credits			120
		Presented	Module Code	Credit Value
Part-time				
First Year (2018)				
	Financial Management	Semester 1	EBAD401	15
	Business Research Principles	Semester 1	EBAD421	15
	Strategic Management	Semester 2	EBAD402	15
	Logistics Management Project	Semester 2	EBLM412	15
	Credits First Year			60
		Presented	Module Code	Credit Value
Second Year (2019)				
	Principles of Corporate Citizenship	Semester 2	EBAD411	15

		Presented	Module Code	Credit Value
	Logistics Management	Semester 1	EBLM401	15
	Project Management for Logisticians	Semester 1	EBLM411	15
	Maritime Logistics	Semester 2	EBLM402	15
	Credits Second Year			60
	Total Credits			120

3.6 BACHELOR OF COMMERCE LOGISTICS AND TRANSPORT ECONOMICS FULL-TIME

Efficient and effective Logistics, Transport and Supply Chain Management play critical roles in the success of modern business firms. The proper management of these three focus areas is essential for the creation of a competitive advantage as it impacts directly on cost structures, customer service levels and overall profitability. The BCom in Logistics and Transport Economics introduces and prepares the student for the ever changing demands of the business world. This programme will enable students to apply themselves in line with the demands and challenges of real-world Logistics, Transport and Supply Chain Management related issues. A major in Logistics and Transport Economics will equip graduates with additional capabilities and widen their career possibilities.

REQUIREMENTS FOR ADMISSION

(Please note that these are the specific programme admission requirements - the university has its own minimum admission requirements.)

ADMISSION REQUIREMENTS FOR CURRENT GRADE 12 LEARNERS

- Admission Points Score of 38.
- Minimum NSC requirements for degree entry must be met.
- English, Afrikaans or isiXhosa (home language or first additional language) on at least level 5 (60-69%).
- NSC achievement rating of at least level 4 (50-59%) for Mathematics.
- Applicants with an Admission Points Score between 30 and 37 may be referred to write the Access Assessment Battery before a decision is made on whether or not to admit the applicant to the course.

ADMISSION REQUIREMENTS FOR APPLICANTS WHO MATRICULATED PRIOR TO 2008

- Matriculation exemption/endorsement.
- Mathematics minimum pass mark of HG=E or SG=C.
- Learners must score at least 31 points on the university's SPS rating scale.
- Applicants who do not meet the requirements for direct admission, and who have an SPS of 18 or higher, may be referred to write the Access Assessment Battery before a decision is made on whether or not to admit the applicant to the course.

**BACHELOR OF COMMERCE (LOGISTICS AND TRANSPORT ECONOMICS): FULL-TIME
(QUALIFICATION CODE: 40150 – A1)
(NQF LEVEL: 7, TOTAL NQF CREDITS FOR QUALIFICATION: 372/382)**

This programme has been approved in terms of the new Higher Education Qualification Sub-Framework (HEQSF).

RE-ADMISSION

Progress-based re-admission criteria apply as approved by Senate. Students who have obtained fewer than 72 credits in their first year of study will only be allowed to register for the next year subject to certain conditions.

DURATION

The qualification shall extend over a minimum period of three years or a maximum period of five years of full time study.

CURRICULUM

		Presented	Module Code	Credit Value
First Year				
	Compulsory modules:			
	Accounting			
	Business Accounting 1A	Semester 1	RNCV111	12

		Presented	Module Code	Credit Value
	Business Accounting 1B	Semester 2	RNCV112	12
	Computer Science			
	Computing Fundamentals 1.1	Semester 1	WRFV101	8
	Computing Fundamentals 1.2	Semester 2	WRFV102	8
	Statistics			
	Business Statistics	Semester 2	STAV102	12
	Law			
	Commercial Law	Semester 1	JHA131	12
	English Communication			
	Professional English	Semester 2	LEBV102	12
	Core modules:			
	Business Administration and Management			
	Introduction to Business Management and Entrepreneurship	Semester 1	EB121	12
	Introduction to the Business Functions	Semester 2	EB122	12
	Economics			
	Introduction to Microeconomics	Semester 1	ECC101	12
	Introduction to Macroeconomics	Semester 2	ECC102	12
	Credits First Year			124
		Presented	Module Code	Credit Value
Second Year				
	Fundamental modules:			
	Law			

		Presented	Module Code	Credit Value
	Introduction to Labour Law I	Semester 1	JHLV101	12
	Core Modules:			
	Economics			
	Macroeconomics	Semester 1	ECC201	14
	Microeconomics	Semester 2	ECC202	14
	Logistics and Transport Economics			
	Introduction to Logistics and Transport Economics ♦	Semester 1	EBLV211	14
	Costing and Estimating ♦	Semester 2	EBLV212	14
	Projects and Special Imperatives ♦	Semester 2	ECTV202	14
	Resource Allocation ♦	Semester 2	ECTV212	14
	Supply Chain Management ♦	Semester 1	EBLV201	14
	Procurement ♦	Semester 2	EBLV202	14
	Credits Second Year			124
		Presented	Module Code	Credit Value
Third Year				
	Core modules:			
	Economics			
	Public Economics	Semester 1	ECC301	10
	Economics of Financial Markets	Semester 1	ECC311	10
	Econometrics	Semester 1	ECC321	10
	Development Economics	Semester 2	ECC302	10
	International Economics	Semester 2	ECC312	10
	Economic and Development Ethics	Semester 2	ECC332	10

		Presented	Module Code	Credit Value
	Transport Economics			
	Transport Systems ♦	Semester 1	EBLV311	15
	Transport Applications ♦	Semester 2	ECTV302	15
	Logistics			
	Inbound Logistics ♦	Semester 1	EBLV301	15
	Outbound Logistics ♦	Semester 2	EBLV302	15
	Credits Third Year			120
	Total Credits			368

3.7 MASTER OF COMMERCE LOGISTICS FULL-TIME/PART-TIME

REQUIREMENTS FOR ADMISSION

(Please note that these are the specific programme admission requirements - the university has its own minimum admission requirements.)

ADMISSION REQUIREMENTS

Please refer to Rules for Qualification Group MCom.

MASTER OF COMMERCE (LOGISTICS) (RESEARCH): FULL-TIME/PART-TIME

(QUALIFICATION CODE: 41057 - 06/27)

(NQF LEVEL: 9, TOTAL NQF CREDITS FOR QUALIFICATION: 180)

This programme has been approved in terms of the new Higher Education Qualification Sub-Framework (HEQSF).

CURRICULUM

		Presented	Module Code	Credit Value
	Compulsory module:			
	Research project and dissertation	Year	BLG500	180

3.8 DOCTOR OF PHILOSOPHY LOGISTICS FULL-TIME/PART-TIME

The qualification consists of written or other approved research work submitted in fulfilment of the requirements set for obtaining a doctoral degree.

In addition to normal evaluation, full research students are to submit at least one publishable article together with the thesis.

DOCTOR OF PHILOSOPHY (LOGISTICS) (RESEARCH): FULL-TIME/PART-TIME
(QUALIFICATION CODE: 46400 – 06/27)
(NQF LEVEL: 10, TOTAL NQF CREDITS FOR QUALIFICATION: 360)

This programme has been approved in terms of the new Higher Education Qualification Sub-Framework (HEQSF).

QUALIFICATION OBJECTIVES

In their thesis, students must provide proof of original and creative thinking and problem solving and make a real contribution in the field to which their research applies. Their thesis must comply with the normal technical requirements and rules with regards to scope, quality and layout.

DURATION

The qualification shall extend over a minimum of two years of full-time or part-time study.

CURRICULUM

		Presented	Module Code	Credit Value
	Compulsory module:			
	Research project and thesis*	Year	BLG6000	360

4. PRESCRIBED TEXTBOOKS AND STUDY MANUALS

The following textbooks and manuals are prescribed for 2019:

FIRST YEAR TEXTBOOK LIST (NDIP LOGISTICS): QUALIFICATION CODE 4614					
SUBJECT	TEXTBOOK	AUTHOR	EDITION	SEMESTER	ISBN NO.
Introduction to Management	Entrepreneurship and New Venture management (Oxford University Press)	Van Aardt Hewitt et al.	5 th	1	9780199054022
Business Accounting	No textbook required – notes are provided.			2	
Introduction to Economics (Micro and Macro)	Economics for South African Students	P. Mohr	5 th	1 & 2	
End User Computing	No textbook required – Free up-to-date material from Microsoft will be placed on an accessible drive.			1 or 2	
Introduction to Marketing	Principles of Marketing: Global and South African Perspectives.	Kotler, Armstrong, Tait	2 nd	2	9781775789499

Communication in English A	Communications: A Hands on Approach.	Sandra Cleary	2 nd	1 & 2	
Introduction to Tourism	Managing Tourism in South Africa.	R. George	2 nd	1	
Introduction to Logistics	Supply Chain Management: A Logistics Approach	G. Horn, G. Cook	1 st	2	

SECOND YEAR TEXTBOOK LIST (NDIP LOGISTICS): QUALIFICATION CODE 4614

SUBJECT	TEXTBOOK	AUTHOR	EDITION	SEMESTER	ISBN NO.
Purchasing Management 2	Purchasing and Supply Chain Management	Arjan J. van Weele	6 th	1 & 2	
Warehouse Management 2	Warehouse Management	Gwynne Richards	2 nd	1 & 2	
Logistics 2	Business Logistics Management: A Supply Chain Perspective	Wessel J. Pienaar and John J. Vogt	5 th	1 & 2	

THIRD YEAR TEXTBOOK LIST (NDIP LOGISTICS): QUALIFICATION CODE 4614

SUBJECT	TEXTBOOK	AUTHOR	EDITION	SEMESTER	ISBN NO.
Logistics 3	Managing Supply Chains A Logistics Approach	Coyle, Langley, Novack & Gibson	9 th	1 & 2	
Operations Management	Operations Management	William L Stevenson	12 th	1 & 2	

5. CLASS ATTENDANCE, CLASS PERFORMANCE, EVALUATIONS AND CALCULATION OF FINAL MARKS

Staff members in the Department of Logistics Management are aware that some students adopt a negative attitude with regard to class attendance and the

completion/submission of class evaluations. We would like to draw your attention to the following:

- (i) The NMMU is a residential university, and class attendance and participation in class activities are compulsory (Please refer to the Nelson Mandela University Prospectus 2019).
- (ii) Opportunities are provided for students to participate in class evaluations, assignments and tests. Notice of these activities is given well in advance, usually in the module schedule. Therefore, students cannot claim that they were unaware of, or had insufficient time to prepare, as an excuse for unsatisfactory performance (Please refer to the Nelson Mandela University Prospectus 2019 - Assessment).
- (iii) Tests and other forms of evaluation are scheduled for each module. Any clashes should be reported to the lecturer concerned no more than three weeks after the start of the module.
- (iv) Departmental class evaluation policy:
Every lecturer chooses his/her own evaluation schedule with the proviso that each module is evaluated by means of at least one individual assignment and that the module mark compilation is clearly stipulated in the module schedule. Test and assignment marks and class marks to date will be entered in the computer system. All errors and omissions are to be reported to the lecturer concerned **within one week** of their appearance.
- (v) Illness during evaluations:

Should a student be ill during **any** of the scheduled evaluations, such a student has to note the following:

- A duly completed medical certificate, completed by a medical doctor and attached to the prescribed NMMU form, has to be submitted **within one week** of the scheduled evaluation date.
- The medical certificate must contain the telephone number of the medical doctor to enable the lecturer to telephonically verify it.
- Special consideration will only be granted for genuine illnesses. (Refer to the Nelson Mandela University Prospectus 2019)

- No additional evaluations will be granted in cases where a student visits the doctor **after** the examination or test has been written, or in cases of illness related to family members, friends or pets.

Important note:

- It is departmental policy that students will NOT be excused from more than one scheduled test. A supplementary test covering ALL the work needs to be written by students who have missed a (ONE) test for medical reasons.
- The supplementary test cannot be used to improve a student's mark for any of the scheduled tests. In other words, **NO so-called "make-up" tests** will be accommodated - ONLY a supplementary test covering all the work.

(vi) Organised sport / work commitments

Leave of absence for sport is granted only for approved South African universities' activities and for participation at first class provincial, as well as national or international level on the strength of satisfactory documentary evidence from the president/secretary of the relevant sporting body. Absence due to work commitments will be dealt with on the merit of each case and will under **NO** circumstances be considered without documentary evidence from a supervisor on a company letterhead. Arrangements with regard to these two types of absences should be made well in advance, preferably at least two weeks before the evaluation that will be missed. Absence due to sporting and work commitments will be dealt with by the relevant lecturer on the same basis as absence for medical reasons.

(vii) Calculation of class marks

The composition of the class mark for each module is at the discretion of the relevant lecturer and will be detailed in the module schedule. Class marks are comprised of marks earned during the semester / year for evaluations such as tests, assignments, class presentations and/or projects. All candidates for all modules must obtain a minimum class mark of 40% as due

performance before he/she will be allowed to sit for an examination.

(viii) Calculation of final mark

The calculation of the final mark, which needs to be 50% or higher, is as follows: Class mark 40% Examination mark 60% The work during the module counts 40% and the final examination 60% when calculating the final mark. This illustrates why it is so important that you should perform throughout the module. For example, if you sit the examination with a class mark of only 40%, you would need 57% in the final examination to pass the module. Therefore, it would take an enormous leap in effort to improve your performance on the entire syllabus when you have shown that you are unable to -25- pass evaluations on smaller sections of the work during the year/ semester. Conversely, if you sit the examination with a class mark of 65% you would need only 40% in the examination to pass the module (Please refer to the Nelson Mandela University Prospectus 2019).

6. ASSIGNMENTS

All undergraduate students are required to complete at least one individual major written assignment per module. The assignment must be the student's own effort. The lecturer concerned will explain the form, length, type and purpose of the assignment. You will be expected to hand in the typed assignment in 1½ line spacing on one side of A4-size paper, in Arial and 12 font size. The assignment must be provided with a proper title page, stapled in the upper left hand corner, and it may not be placed in a file.

The assignment must be handed in on the prescribed date in accordance with the instructions handed out in class. Five percent per day will be subtracted if an assignment is handed in late, with the proviso that an assignment submitted more than three days late cannot be awarded more than 50%. However, the 5% will continue accumulating. Thus an assignment worth 65%, handed in three days late would earn 50%, five days late 40% and a week late 30%.

The assignment topics are usually announced during the first contact lecture of each module and appear in the module schedule. Should a student be dishonest by copying a fellow student's assignment, in part or whole, such a case will be reported to the disciplinary committee of the Nelson Mandela University.

A separate information document dealing with the planning and completion of assignments will be provided in order to successfully complete your assignments.

7. POLICY: GRANTING OF SUPPLEMENTARY EXAMINATIONS

Supplementary examinations will be granted to students who have:

- attempted and failed the original final assessment; and
- obtained a final mark of between 45% and 49%. (Refer to the Nelson Mandela University Prospectus 2019).

Supplementary examinations in Logistics as well as Inventory Management follow the same format as the original final assessment. The onus is **on the student** to ascertain whether he/she qualifies for a re-examination and when these are scheduled.

8. GENERAL LEARNING OUTCOMES

Module schedules will be provided to all students at the beginning of each module, containing mark compilation, lecture schedules and assessments for the module.

Students should study the relevant sections in the prescribed textbooks thoroughly **before** the work is dealt with in class. Fruitful class discussions and the success of your studies will depend to a large degree on whether you **have prepared in advance**.

9. IMPORTANT DATES FOR 2019

Please note: Students will not be allowed to register for a module if they have not been attending lectures from the first day of lectures.

9.1 EXAMINATION DATES FOR 2019:

First Semester: Friday 31 May – Friday 21 June

Second Semester: Tuesday 5 November – Tuesday 26 November

9.2 TERM PERIODS for 2019:

First Term: Monday 11 February – Friday 05 April

Second Term: Monday 08 April – Tuesday 28 May

Third Term: Monday 22 July – Friday 06 September

Fourth Term: Monday 9 September – Friday 01 November

10. TIMETABLE AND VENUES

You will be provided with a timetable on the day of registration. On it is reflected the venues and the subject codes. All lectures are offered on the Second Avenue Campus, unless you are specifically informed of other arrangements.

Part-time students are to ensure that their subject choices allow them to complete the diploma in the minimum time period, preferably 4 years. Please do not deviate from the recommended schedule or you might have clashes towards the end of your studies.

11. LOGISTICS SOCIETY

Students registered within the department can join the Logistics Society, a student body managed by current 2nd and 3rd year students. The committee will arrange activities such as guests from industry and factory tours to expose students to real world logistics.