

CHECKLIST FOR FINAL PROPOSAL	v
(FREC REQUIREMENTS)	
Your title reflects the study and is less than 11 words	
Is there a logical order to your text under the headings and subheadings (refer to Faculty format)	
Have you summarised the key points and arguments in your literature review?	
References used are recent and as up-to-date as possible.	
Your problem statement is clear and linked to your registered discipline.	
Is it clear from your proposal how you will meet/answer your objectives/research questions?	
Your contribution to the study is clearly outlined.	
Your writing speaks to your research questions and/or research objectives. Therefore, is what is presented relevant?	
Sampling is clearly defined.	
Paragraph on ethical consideration	
Tables and figures linked to your text (no table or figure must exist without direct reference in the text)?	
Tables and figures referenced and listed in your content page.	
Budget for study is included.	
Timeline for study is included.	
Harvard Style referencing is used. Please be consistent.	
No footnotes	
Your references listed in the text appears in your reference list	
Your content page is linked to the body of your proposal.	
Your text is justified.	
You have used the provided cover page.	
You have consulted a language editor or checked for editorial issues.	
Page numbers are included.	
You have submitted the proposal to Turnitin.	
Electronic copy is sent to the programme coordinator/HoD on due date.	
Faculty format provided has been consulted.	
The proposal is a maximum of 25 pages (excluding reference).	
The provided permission to submit proposal for review is signed and included (M and D cover page)	
The correct title page is used (see template)	

Include the below for Faculty PGSC consideration:

All changes proposed at School RMC level are addressed and signed off by the supervisor in the table provided (see template)

The minutes from School level have been included in the submission to Faculty research proposal committee.

Electronic copy is sent to the programme coordinator/HoD on due date.